

WE'RE HIRING

FARM: WINDSONG DAIRY

POSITION: DAIRY MANAGER

LOCATION: ADAMS CENTER, NY

SUPERVISORY EXPERIENCE: 3+ YEARS (PREFERRED)

 315-952-9667, Jon

 scipiospringsdairy@gmail.com

Windsong Dairy is hiring a Dairy Manager.

The Dairy Manager is responsible for effective supervision of the dairy operation and working as a member of a team focused on herd health and productivity, employee safety and engagement, facilities maintenance, and community relations. The Dairy Manager will be responsible for goal setting and attainment, motivation and evaluation of direct reports, and exercising sound judgement in carrying out these duties.

WINDSONG DAIRY IS A GROWING 1,000 COW DAIRY WITH:

- *Updated state-of-the-art facilities*
- *350-hd. young heifer facility (2023)*
- *100-hd. calf barn (2022)*
- *300-stall transition cow barn (2021)*
- *Focus on continuous improvement & expansion*

MAJOR JOB FUNCTIONS

50% OF THE TIME: DAIRY HERD MANAGEMENT

- Create and follow through with annual production, cost control, and efficiency goals, to be shared and discussed with farm owners and fellow farm managers.
- Coordinate with current custom grower regarding animals at his facility.
- Ensure all duties are carried out appropriately by responsible parties.
- Maintenance of parlor facilities, grounds, and pastures for continuous quality and efficiency.
- Ensure water tubs, curtains, and fans are in working order at all times to allow for proper ventilation in barns.
- Prevent and address all milk quality concerns, making sure shipped milk meets requirements set out by the farm, the state, and the co-op's requirements.
- Handle emergency situations at the farm no matter the time of day, and serve as a reliable first line of contact on a rotating basis.
- Perform all other duties related to overall farm operations as needed, or as assigned.

30% OF THE TIME: HERD HEALTH & REPRODUCTION

- Optimize efficiency within reproduction goals and performance.
- Appropriately treat symptoms of sick animals. Run vet checks and coordinate with relevant cow health items.
- Care for animals, including transition cows. Maintain focus on critical pre-fresh and fresh cow care.
- Assist with births when necessary.
- Oversee and assist with heat detection and breeding.
- Onboard and oversee new breeders.
- As needed, assist in necessary positions if employees are sick or on vacation.

20% OF THE TIME: FARM OFFICE WORK

- Stay up-to-date with records of herd health, production, and reproduction inventories.
- Maintain Dairy Comp. records and update on-farm records daily.
- As needed, order farm supplies.
- Act as farm's liaison to veterinarians and dairy supply companies when directed by Farm Manager.
- Conduct annual performance evaluations for employees under your supervision.
- Train, develop, and supervise new hires or current employees as needed, or as promoted, in consultation with farm owner.
- Coordinate all scheduling tasks for the dairy team on a daily and weekly basis. Ensure all staffing needs are met.
- Complete the herd summary spreadsheet on a weekly basis.
- Pursue continuous personal and professional development as it pertains to the duties required by your role.